

- a). Following a Branch/sub branch committee decision (which meets February, May August October, AGM is the last Sunday in September) , to approve/ develop a project- health, social, educational or financial - a Project Convenor will be appointed.
- b). The Project Convenor will appoint other interested members to her committee
- c). In order to advance and manage the project, terms of reference will be developed, a realistic time frame be decided upon, and the project will be evaluated at least every 12 months.
- d). In addition the Project Convenor will write a short concise report regarding the project for each committee meeting and the AGM in order to inform members of developments.

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